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**Position Title:** Quality Technician I  
**Department:** Quality Assurance  
**Reports To:** Engineer, QA  
**FLSA Status:** Non-Exempt  
**Prepared Date:** 4/3/2017  
**Approved Date:** [Click here to enter a date.](#)

**SUMMARY**

Responsible for Technical Inspections and initiatives within the Quality Department to ensure 100% quality, evolution of preventive quality, Kaizen, and other activities as assigned. The appropriate candidate for this position must possess growth potential for an elevated technical role.

**ESSENTIAL FUNCTIONS** *(To perform within this position successfully, the incumbent must be able to perform each essential duty satisfactorily. Other duties may be assigned.)*

Responsible for inspecting, analyzing, and drawing appropriate conclusions on product/process quality issues.

Motivate & facilitate Quality improvement through bottom-up activity.

Support inspection related activities as needed including but not limited to metrology, calibration, FAI etc.

Take direction from multiple sources.

Assume other duties and responsibilities as assigned.

**Supervisory Responsibilities:** No

**BASIC QUALIFICATIONS** *(The requirements listed below are representative of the knowledge, skills, and/or ability required and preferred for this position.)*

**Required Education & Experience:**

- Degree in a Technical field
- Minimum 2 yrs experience in a technical inspection/auditing role
- Technical Oral and Writing experience
- Computer skills: MS-Word, Excel, Outlook, etc.
- Trained in the Utilization Basic Quality Tools

**Required Knowledge, Skills, & Abilities:**

- Strong Mechanical aptitude (will be tested)
- Understanding of Problem Solving RCCA tools

- Experience in using inspection tools (calipers, mics, control plans, etc)
- Basic knowledge of Auditing principles
- Ability to interpret drawings and schematics
- Ability to professionally interface with all levels of the organization
- Ability to understand technical interpretations
- Strong sense of urgency, diligence, and execution
- Disciplined, results oriented, and dependable
- Possess Leadership qualities
- Willing to further education and experience
- Ability to grow into an engineering role

**Preferred Education & Experience:**

- Associates Degree in a technical field
- ASQ Certified Inspector
- ASQ Internal Auditor

**Physical Demands and Work Environment:**

- Environment is neutral with low to moderate noise exposure, is a seated position requiring the extended use of a computer and computer equipment
- The employee is occasionally required to stand, walk, reach with arms and hands, climb or balance, and to stoop, kneel, crouch or crawl