



Position Title: Senior Electronics Technician (Product Support)

Department: Product Support in Hope Hull, Alabama

Reports To: Product Support Supervisor

FLSA Status: Non-Exempt

Prepared Date: 3/21/2023

SUMMARY

Miltope Corporation manufactures rugged computers and computer devices. We have multiple offices located primarily in the United States. We encourage a healthy work life balance with our PTO programs and 9/80 work week. In addition, we have excellent benefits such as tiered health plans through BCBS, 401k and various insurances that are employer paid.

Electronics Technician (Product Support) performs testing of customer owned warranty and non-warranty hardware using released test procedures and completes the necessary paperwork for acceptance or rejection within established turnaround times, along with demonstrating the capabilities to troubleshoot electronic or mechanical failures using schematics and other technical media.

This is a role that will require the ability to complete the work mentioned not only with team members, but also with other departments with a concentration on built in Quality with accuracy and integrity to help ensure the success of the Product Support department and the Company.

ESSENTIAL FUNCTIONS *To carry out the following duties with Accuracy and efficiency with a concentration on Quality and Integrity.*

Duties include but are not limited to:

- Sufficient working knowledge of mechanical principles, analog and digital circuits to find and correct manufacturing errors or failed components in electromechanical equipment.
- Proficient in the use of electronic and mechanical test equipment including oscilloscope, VOMs, micrometers, etc.
- Performs test and alignment of Product Support units using controlled test procedures.



- Troubleshoots all electronic or mechanical failures with minimum assistance to the individual component level.
- Can adapt to any test assignment given proper instruction to perform task.
- Be able to meet the test standards that have been established.
- Assist the Product Support technicians when problems are encountered.
- Be able to work on task with limited supervision.
- Provide feedback to technical personnel and management relative to product functional quality.
- Assists with development and training of technicians on technical issues.
- Performs evaluation and failure analysis of technical issues.
- Complete all test logs and failure reporting in accordance with Miltope's established procedures.
- Perform environmental testing as required.
- Perform testing and troubleshooting on field returns that may not be part of the Regular process.
- Have the ability to acquire and maintain FAA Repairman Certification.
- Perform other duties as may be required.

Supervisory Responsibilities: No

BASIC QUALIFICATIONS *(The requirements listed below are representative of the knowledge, skills, and/or ability required and preferred for this position.)*

Preferred Education & Experience:

- Minimum 5 years exposure to electronics assembly or testing, trade school or military training and/or related job experience
- Associates degree in electronics or technical or Military electronic school

Required Knowledge, Skills, & Abilities:

- High School Diploma or successful GED
- Ability to comprehend and follow instructions precisely.
- Team player with great attitude, communication skills
- Ability to demonstrate Ownership work ethic
- Reliable to attend work daily on-time, dependable to get the job done correctly and efficiently
- Basic computer skills (Word, Excel etc.).



Physical Demands and Work Environment:

- The work environment differs from traditional manufacturing in that it is a clean space that is climate controlled.
- Miltope currently operates on a biweekly 9/80 work schedule. This results in every other Friday off. Miltope operates 1 day shift with hours of operation (week 1 Monday thru Thursday 7-430pm Off Friday; week 2 Monday thru Thursday 7am through 430pm with working Friday 7am-330pm). Overtime is scheduled as business demands.
- The noise level in the work environment is usually moderate.
- The incumbent is occasionally required to stand, walk, reach with arms and hands, climb or balance, and to stoop, kneel, crouch or crawl. Finger dexterity is required for intricate assembly.
- May infrequently be required to move equipment up to 60 pounds across work zone.
- Assemblers often work in a seated position requiring the extended use of a computer and computer equipment.